City of Iowa City
Entry Level Driver Training (ELDT)
Class B Commercial Driver’s License (CDL)

Behind-the-Wheel (BTW) Training Checklist

The purpose of this checklist is to document the Federally required ELDT BTW training has been completed in accordance with the Federal Motor Carrier Safety Regulations, 49 C.F.R. § 380.

BTW training must be conducted in a commercial motor vehicle for which the Class B CDL is required. Trainers must have had a Class B CDL for 2 years. Trainers will initial and date each completed Unit. Driver-trainees will sign the bottom of each section when all Units in the section are complete.

<table>
<thead>
<tr>
<th>Driver-trainee (person being trained)</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Printed Name</td>
<td>Signature</td>
</tr>
<tr>
<td>Iowa Driver’s License Number</td>
<td>Birth Date</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Trainer(s) (person(s) conducting the training)</th>
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</thead>
<tbody>
<tr>
<td>Trainer #1</td>
</tr>
<tr>
<td>Printed Name</td>
</tr>
<tr>
<td>Iowa Driver’s License Number &amp; CDL Class</td>
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<tr>
<td>Trainer #2</td>
</tr>
<tr>
<td>Printed Name</td>
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<tr>
<td>Iowa Driver’s License Number &amp; CDL Class</td>
</tr>
<tr>
<td>Trainer #3</td>
</tr>
<tr>
<td>Printed Name</td>
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<tr>
<td>Iowa Driver’s License Number &amp; CDL Class</td>
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</tbody>
</table>
City of Iowa City
ELDT
Class B CDL BTW
Training Checklist

Class B CDL Behind-the-Wheel (BTW) – Range

This unit must teach driving exercises related to basic vehicle control skills and mastery of basic maneuvers, as covered in §§ 383.111 and 383.113 of this chapter necessary to operate the vehicle safely. The training providers must teach driver-trainee activities in this unit on a driving range as defined in § 380.605. The training provider must teach “Get Out and Look” (GOAL) to the driver-trainee as it applies to units B2.2-2.6.

<table>
<thead>
<tr>
<th>Unit B2.1</th>
<th>Vehicle Inspection Pre-Trip/Enroute/Post-Trip</th>
</tr>
</thead>
<tbody>
<tr>
<td>Driver-trainees must demonstrate proficiency in conducting pre-trip and post-trip inspections as specified in Equipment inspection and use (§ 392.7), and Driver vehicle inspection report (§ 396.11), including appropriate inspection locations. Instruction must also be provided on enroute vehicle inspections. Sections § 392.7 &amp; 396.11 are included for reference</td>
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<table>
<thead>
<tr>
<th>Unit B2.2</th>
<th>Straight Line Backing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Driver-trainees must demonstrate proficiency in proper techniques for performing various straight line backing maneuvers to appropriate criteria/acceptable tolerances.</td>
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<table>
<thead>
<tr>
<th>Unit B2.3</th>
<th>Alley Dock Backing (45/90 Degree)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Driver-trainees must demonstrate proficiency in proper techniques for performing 45/90 degree alley dock maneuvers to appropriate criteria/acceptable tolerances.</td>
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<table>
<thead>
<tr>
<th>Unit B2.4</th>
<th>Off-Set Backing</th>
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</thead>
<tbody>
<tr>
<td>Driver-trainees must demonstrate proficiency in proper techniques for performing off-set right and left backing maneuvers to appropriate criteria/acceptable tolerances.</td>
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<table>
<thead>
<tr>
<th>Unit B2.5</th>
<th>Parallel Parking Blind Side</th>
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</thead>
<tbody>
<tr>
<td>Driver-trainees must demonstrate proficiency in proper techniques for performing parallel parking blind side positions/maneuvers to appropriate criteria/acceptable tolerances.</td>
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<thead>
<tr>
<th>Unit B2.6</th>
<th>Parallel Parking Sight Side</th>
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<tbody>
<tr>
<td>Driver-trainees must demonstrate proficiency in proper techniques for performing sight side parallel parking maneuvers to appropriate criteria/acceptable tolerances.</td>
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<td>(Initial/Date)</td>
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BTW - Range Complete: ________________________________

Driver-trainee Sign & Date

Total hours of Training: ________________________________
Class B CDL Behind-the-Wheel (BTW) – Public Road

The instructor must engage in active two-way communication with the driver-trainees during all active BTW public road training sessions. Skills described in paragraphs B3.8 through 3.12 of this section must be discussed during public road training, but not necessarily performed. Driver-trainees are not required to demonstrate proficiency in the skills described in paragraphs B3.8 through 3.12.

<table>
<thead>
<tr>
<th>Unit B3.1</th>
<th>Vehicle Controls: Left Turns, Right Turns, Lane Changes, Curves at Highway Speeds, and Entry and Exit on the Interstate or Controlled Access Highway</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Driver-trainees must demonstrate proficiency in proper techniques for initiating vehicle movement, executing left and right turns, changing lanes, navigating curves at speed, entry and exit on the interstate or controlled access highway, and stopping the vehicle in a controlled manner.</td>
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<thead>
<tr>
<th>Unit B3.2</th>
<th>Shifting/Transmission</th>
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<tr>
<td></td>
<td>Driver-trainees must demonstrate proficiency in proper techniques for performing safe and fuel-efficient shifting.</td>
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<thead>
<tr>
<th>Unit B3.3</th>
<th>Communications/Signaling</th>
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<tr>
<td></td>
<td>Driver-trainees must demonstrate proficiency in proper techniques for signaling intentions and effectively communicating with other drivers.</td>
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<tr>
<th>Unit B3.4</th>
<th>Visual Search</th>
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<tbody>
<tr>
<td></td>
<td>Driver-trainees must demonstrate proficiency in proper techniques for visually searching the road for potential hazards and critical objects.</td>
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<thead>
<tr>
<th>Unit B3.5</th>
<th>Speed and Space Management</th>
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<tbody>
<tr>
<td></td>
<td>Driver-trainees must demonstrate proficiency in proper habits and techniques for adjusting and maintaining vehicle speed, taking into consideration various factors such as traffic and road conditions. Driver-trainees must demonstrate proficiency in maintaining proper speed to keep appropriate spacing between the driver-trainee's CMV and other vehicles. Instruction must include methods for calibrating safe following distances under an array of conditions including traffic, weather, and CMV weight and length.</td>
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<thead>
<tr>
<th>Unit B3.6</th>
<th>Safe Driver Behavior</th>
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<tr>
<td></td>
<td>Driver-trainees must demonstrate proficiency in safe driver behavior during their operation of the CMV.</td>
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### Class B CDL Behind-the-Wheel (BTW) – Public Road Continued

#### Unit B3.7 Hours of Service (HOS) Requirements

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Driver-trainees must demonstrate proficiency in the basic activities required by the HOS regulations, such as completing a Driver’s Daily Log (electronic and paper), timesheet, and logbook recap, as appropriate.

#### Unit B3.8 Hazard Perception

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Driver-trainees must demonstrate their ability to recognize potential hazards in the driving environment in time to reduce the severity of the hazard and neutralize possible emergency situations. Driver-trainees must demonstrate the ability to identify road conditions and other road users that are a potential threat to the safety of the combination vehicle and suggest appropriate adjustments.

#### Unit B3.9 Railroad (RR)-Highway Grade Crossing

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Driver-trainees must demonstrate the ability to recognize potential dangers and to demonstrate appropriate safety procedures when RR-highway grade crossings are reasonably available.

#### Unit B3.10 Night Operation

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Driver-trainees must be familiar with how to operate a CMV safely at night. Training providers must teach driver-trainees that night driving presents specific circumstances that require heightened attention on the part of the driver. Driver-trainees must be taught special requirements for night vision, communications, speed, space management, and proper use of lights.

#### Unit B3.11 Extreme Driving Conditions

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Driver-trainees must be familiar with the special risks created by, and the heightened precautions required by, driving CMVs under extreme driving conditions, such as heavy rain, high wind, high heat, fog, snow, ice, steep grades, and sharp curves. Driver-trainees must demonstrate their ability to recognize the changes in basic driving habits needed to deal with the specific challenges presented by these extreme driving conditions.

#### Unit B3.12 Skid Control/Recovery, Jackknifing, and Other Emergencies

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Driver-trainees must know the causes of skidding and jackknifing and techniques for avoiding and recovering from them. Driver-trainees must know how to maintain directional control and bring the CMV to a stop in the shortest possible distance while operating over a slippery surface. Driver-trainees must be familiar with proper techniques for responding to CMV emergencies, such as evasive steering, emergency braking, and off-road recovery. They must also know how to prevent or respond to brake failures, tire blowouts, hydroplaning, and rollovers.
BTW – Public Road Complete: ________________________ Driver-trainee Sign & Date
Total hours of Training: ___________________________ 

I certify that the information submitted is accurate and complete. I understand that reporting false, inaccurate, or misleading information to the Training Provider Registry may subject me to civil and/or criminal penalties in accordance with applicable law, including 49 USC 521.

Trainee: ______________________________________ Sign & Date

Division Head: _________________________________ Sign & Date